



Employment Application

CASA of West Texas

Equal Opportunity Employer

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State Zip Code

Phone: (____) _____ E-mail Address: _____

Date Available: _____ Desired Salary: \$ _____

Position Applied For: _____

	Yes	No		Yes	No
Are you a U.S. Citizen?	Y	N	If no, are you authorized to work in U.S.?	Y	N
Have you ever applied to or worked for this company before?	Y	N	If yes, when? _____		
Have you ever been convicted of any crime?	Y	N			

If Yes, explain: _____

Education

High School: _____ Address: _____
Yes No

From: _____ To: _____ Did you graduate? Y N Degree: _____

College: _____ Address: _____
Yes No

From: _____ To: _____ Did you graduate? Y N Degree: _____

Other: _____ Address: _____
Yes No

From: _____ To: _____ Did you graduate? Y N Degree: _____

References

Please list three professional references not related to you, whom you have known for at least one year

Full Name: _____ Relationship: _____

Company: _____ Phone: () _____

Full Name: _____ Relationship: _____

Company: _____ Phone: () _____

Full Name: _____ Relationship: _____

Company: _____ Phone: () _____

Employment History for Past 20 Years (starting with current/most recent position attach pages if necessary)

Company: _____ Phone: () _____

Address: _____ **Supervisor:** _____

Job Title: _____ **Starting Salary:** \$ _____ **Ending Salary:** \$ _____

Responsibilities: _____

From: _____ **To:** _____ **Reason for Leaving:** _____

May we contact your previous supervisor for reference? Yes No

Company: _____ Phone: () _____

Address: _____ **Supervisor:** _____

Job Title: _____ **Starting Salary:** \$ _____ **Ending Salary:** \$ _____

Responsibilities: _____

From: _____ **To:** _____ **Reason for Leaving:** _____

May we contact your previous supervisor for reference? Yes No

Company: _____ Phone: () _____

Address: _____ **Supervisor:** _____

Job Title: _____ **Starting Salary:** \$ _____ **Ending Salary:** \$ _____

Responsibilities: _____

From: _____ **To:** _____ **Reason for Leaving:** _____

May we contact your previous supervisor for reference? Yes No

Do you have experience working with children? Yes No If yes, please explain (give type of activity/ages of children/professional or volunteer. _____

Authorized Signature

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, any misrepresentations, falsifications, or omission of information may be grounds for refusal to hire; or if employed, termination. I authorize investigation of all statements contained herein and the references and employers listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release CASA of West Texas from all liability for any damages that may result from utilization of such information. I also understand and agree that this does not, in any way, create a contract for employment. **I also authorize CASA of West Texas to conduct national and state criminal background check and child abuse registry check, national sex offender check, social security number verification check and any other background checks necessary for employment with the organization. Please provide your Social Security Number:** _____

*****If you have lived outside of Texas within the past 7 years, please attach a list of your previous, out-of-state addresses.**

Signature: _____

Date: _____